

Request for certificate of posting

Request for the issue of a certificate confirming the continuation of coverage by Swiss social security legislation while temporarily posted to an EU Member State (attestation A1) or to an EFTA Member State (E 101 form) or to another country with which Switzerland has concluded a social security agreement. Please send the completed form to the relevant AHV compensation office.

1. Employee details

Surname(s):
First name(s):
Date of birth: Nationality:
Address:
..... Country:
AHV number:
Current provident institution (BVG/LPP):
Current accident insurer (UVG/LAA):
Current sickness insurer (KVG/LAMal):

2. Swiss employment details

Employer
Name:
Address:
.....
Phone: E-mail:
Commencement of the employment contract on:
End of the fixed-term employment contract:
Place of work:

3. Posting details

Country to which the employee is being posted (host country):
Expected duration: from to
Undertaking to which the employee is being posted (host company)
Name:
Address:
.....
ID number of host company (e.g. company registration number):
Had the employee already been posted to the aforementioned host country during the last 12 months? yes no
If yes:
from to
Please enclose copies of the certificate of posting for the aforementioned period.

For the duration of the posting abroad

- only the employer in Switzerland, not the host company, is authorised to terminate the employment contract yes no
- the employer in Switzerland may determine the type of work to be performed in the host country yes no
- the salary will be paid by: Host company Employer in Switzerland
- social security contributions will be paid by: Host company Employer in Switzerland

Comments:

We, the undersigned, declare that the information provided above is correct. We are aware that the competent authorities in Switzerland and in the host country may carry out checks. Should these checks find inaccuracies, we acknowledge that the certificate of posting may be withdrawn and that the legal provisions of the host country will consequently apply.

The employer must inform the AHV compensation office immediately if the posting does not come to fruition, is cancelled or interrupted for a prolonged period, or if there is a material change in the employment relationship stipulated in the present request. For the duration of the posting, the employer must ensure that social security contributions are deducted from the total income earned by the employee both in Switzerland and in the host country.

The employee

The employer

Date:

Date:

.....
Signature

.....
Stamp and signature